



THOMPSON RIVERS PARKS & RECREATION DISTRICT

320 Centennial Dr. Milliken

January 25th, 2021

6:00pm

Board Meeting Minutes

CALL TO ORDER:

President, Tom Fajardo called the meeting to order at 5:59 P.M.

ROLL CALL:

The following Directors were present: Vice-President, Joshua Adkins, Secretary/Treasurer, Kathlene Woltemath, Trustee, Michelle Moles and President, Tom Fajardo. Trustee, Barbara Wright-Wisner (virtual).

Also present was: Executive Director, Clint Dudley and Communications Director, Katie Rummel

PLEDGE OF ALLEGIANCE:

President, Tom Fajardo led the Pledge of Allegiance.

CONSENT AGENDA:

Fajardo motioned to accept the consent agenda as presented, seconded by Wisner. Motion passed 5-0

PUBLIC COMMENT:

There was no public comment.

RESOLUTION 2021-01 – MEETING NOTICE AND MEETING LOCATION:

Wisner motioned to pass Resolution 2021-01, Fajardo seconded. Motion passed 5-0

COMMUNICATIONS UPDATE:

Communications Director, Katie Rummel updated the board on communications activities in the fourth quarter of 2020 including communication reach metrics for all channels. Rummel also briefed the board on updated goals and strategies including a new monthly newsletter.

PAY POLICY DRAFT PRESENTATION:

Dudley presented the draft Pay Policy and allowed the board to review it and offer suggestions for edits. Fajardo asked if the policy allowed for adjusting pay rates for new employees based on past experience. Dudley stated that the policy does allow for this. Wisner mentioned that Dudley should add information about the requirement for direct deposit. Adkins asked about the frequency of pay rate comparison research. Dudley stated typically every two years.

EXECUTIVE DIRECTOR UPDATE:

Dudley asked the board for direction about the possibility of partnering with RE5J about facility space at the yet to be constructed Letford Elementary replacement. The board directed Dudley to discuss the possibility of partnering with RE5J.

Dudley updated the board on the progress on the Milliken Pool addition. Dudley stated that they are currently rebidding the project and hoping to start construction in late winter.

Dudley updated the board on inhouse projects that have been completed or are in progress including; the drainage project, garage door expansion, insulation, and floor replacement at the MAC and the fence replacement at Sticker Stadium.

Dudley informed the board that CARES act reimbursement funds have arrived but would be booked in 2021 rather than 2020. This will cause the District to incur a loss in 2020.

Dudley updated the board programming including the start of youth basketball and adult volleyball. He also talked about the planning process for new and expanded programs. He informed the board that the District had canceled its distance learning program due to a lack of interest.

EXECUTIVE SESSION:

No need for executive session.

ADJOURNMENT

President, Fajardo adjourned the meeting at 6:55 P.M.

Minutes prepared by Clint Dudley, Executive Director