



## **THOMPSON RIVERS PARKS & RECREATION DISTRICT**

320 Centennial Dr. Milliken

October 28, 2023 5:59pm

### ***Board Meeting Minutes***

#### **CALL TO ORDER**

President Jill Smith called the meeting to order at 5:59 P.M.

#### **ROLL CALL**

The following Directors were present: President, Jill Smith, Vice President, Michelle Moles, Secretary/Treasurer, Debbie Winner, and Trustee, Tom Fajardo. Trustee Katy Roberts arrived at 6:09pm.

Also present was: Executive Director - Clint Dudley, HR Manager - Shae Lind, Parks, Facilities, and Aquatics Director - Joe Ciancio, Director of Golf - Jeff Grim, Communications Director - Katie Rummel and Finance Manager - Jennifer Grim.

#### **PLEDGE OF ALLEGIANCE**

President Jill Smith led the Pledge of Allegiance.

#### **CONSENT AGENDA**

Smith made a motion to approve the consent agenda, seconded by Moles.  
Motion passed 4-0

#### **PUBLIC COMMENT**

There was no public comment.

#### **STAFF PRESENTATIONS**

Employee presentations were delivered to our Board by Director of Golf - Jeff Grim and Communications Director, Katie Rummel. Grim implemented GolfNow, and updated the board on how programming at the Golf Course went for the year of 2023. Rummel gave her quarterly Communications report. She updated the board on upcoming events that TRPR is implementing. Rummel is working diligently with Golf Course staff to help promote the Mad Russian Golf Course and the Event Center. Currently researching a texting software that TRPR will implement in 2024.

### **FACILITY USE POLICY: REQUEST TO REPEAL CURRENT USE POLICY**

Dudley requested a repeal of the current policy, this would put restrictions on who can use the facility and when they can use the facility. This will give the Board and staff an opportunity to work on a more comprehensive policy over the next year. Facility Use Policy will be a little more comprehensive for staff and the community, but still giving staff the ability to approve use in the meantime.

Roberts made a motion to Repeal Current Facility Use Policy, Smith seconded.

Motion Passed 4-1

### **EXECUTIVE SESSION**

No need for an executive session.

### **EXECUTIVE DIRECTOR UPDATE**

Dudley gave an update to the Board on the success of current TRPR events and programs.

### **PROPOSED 2024 BUDGET PRESENTATION**

Dudley, went over FY2023 Amended budget which is this year's current budget and then went over the budget overview fiscal year 2024. Net revenue and projecting where we're going to be at the end of the year. Dudley and Finance Manager, Jennifer Grim are looking at ways to change our accounting views to make it easier for the Board. Dudley went over stats projections for 2024 and projected to bring in 2.4 million additional dollars. April/May short on cash flow. Some money set aside, we will be looking at larger projects, salary survey adjustments to be applied that will put affected employees at the median and all other will receive a 7% cost of living raise. Dudley informed the board about new positions we will be hiring for which is a new parks full-time position, athletics coordinator, and part time communications. Dudley went over the plan on a page and utilized the board's vision into what to focus on for 2024. Dudley reviewed each department's budget with the TRPR Board.

### **ADJOURNMENT**

President Smith adjourned the meeting at 8:46 P.M.

Minutes prepared by Kathlene Woltemath, Recreation Manager