



THOMPSON RIVERS PARKS & RECREATION DISTRICT

320 Centennial Dr. Milliken

August 28, 2023 6:02pm

Board Meeting Minutes

CALL TO ORDER

President Jill Smith called the meeting to order at 6:02 P.M.

ROLL CALL

The following Directors were present: President, Jill Smith, Vice President, Michelle Moles, Secretary/Treasurer, Debbie Winner, Trustee, Tom Fajardo. Trustee, Katy Roberts arrived at 6:03pm.

Also present was: Executive Director - Clint Dudley, Operations Coordinator - Kathlene Woltemath, HR Manager - Shae Lind, Facilities Manager - Crystal Robbins, and Events Manager - Ellen Pilcher.

PLEDGE OF ALLEGIANCE

President Jill Smith led the Pledge of Allegiance.

RESOLUTION 2023-06: APPROVE REFINANCING OF MILLIKEN WATER WORKS POOL

Our finance team and attorneys helped approve the refinancing of the Milliken Water Works Pool. At the August Board meeting our Board approved the Reimbursement Resolution 2023-04 stating that what we spent at the Golf Course could be paid with these funds. President Smith made a motion to approve refinancing of the Milliken Water Works Pool, Roberts second.

Motion passed 5-0

CONSENT AGENDA

Smith made a motion to approve the consent agenda, seconded by Moles.

Motion passed 5-0

PUBLIC COMMENT

There was no public comment.

DISCUSSION OF FIELD USE POLICY

Parks and Recreation Director, Joe Ciano presented the Board with a Field Use Policy - Draft for TRPR. Ciano would like to give people the opportunity to rent TRPR Fields: Nelson Farm Park, Sticker Stadium and the Milliken Athletic Complex Baseball Field. The Board and Ciano discussed potential rental fees, upkeep on field maintenance, and pet policies. Final draft will be presented at the next Board Meeting.

STAFF PRESENTATIONS

Employee presentations were delivered to our Board by Crystal Robbins - Facilities Manager, Ellen Pilcher - Events Manager, and Shae Lind - HR Manager. Presentations informed the Board on facilities and operations for the District, current status of programs and events for the Golf Course, policies and Human Resources day to day operations.

EXECUTIVE SESSION

No need for an executive session.

EXECUTIVE DIRECTOR UPDATE

Dudley gave an update to the Board regarding changes in staff, updates on the golf course, and upcoming conferences for staff members. Accounting Specialist Abby Chwiedor was hired and is now working for the District. Dudley informed the Board that the Milliken Pool is closed for the season.

ADJOURNMENT

President Smith adjourned the meeting at 7:31 P.M.

Minutes prepared by Kathlene Woltemath, Operations Coordinator