



THOMPSON RIVERS PARKS & RECREATION DISTRICT

320 Centennial Dr. Milliken

July 24, 2023 6:02pm

Board Meeting Minutes

CALL TO ORDER

President Jill Smith called the meeting to order at 6:02 P.M.

ROLL CALL

The following Directors were present: President, Jill Smith, Vice President, Michelle Moles, Trustee, Katy Roberts, and Trustee, Tom Fajardo. Secretary/Treasurer, Debbie Winner arrived at 6:50pm.

Also present was: Executive Director - Clint Dudley, HR Manager - Shae Lind, Operations Coordinator - Kathlene Woltemath, Athletics Manager - Megan Masucci, Events Coordinator - Michelle Little, and Programs Manager - Lindsey Krause.

PLEDGE OF ALLEGIANCE

President Jill Smith led the Pledge of Allegiance.

2022 AUDIT PRESENTATION AND ACCEPTANCE

Melissa Bigler, with Anderson & Whitney presented the board with the 2022 audit. Completion procedures, a representation letter, and management letter are the final steps to finalize the audit process. Smith made a motion to approve the audit draft as presented, while giving Dudley the ability to make changes with Bigler, Moles seconded the motion.

Motion passed 4-0

CONSENT AGENDA

Financials are from May, moving along one month behind. Vice President, Moles made a motion to approve the consent agenda, seconded by Roberts.

Motion passed 4-0

PUBLIC COMMENT

There was no public comment.

STAFF PRESENTATIONS

Employee presentations were delivered to our Board by Lindsey Krause - Programs Manager, Michelle Little - Events Coordinator, and Megan Masucci - Athletics Manager. Employees gave informative presentations on past and current achievements in their department and for the District, current status of programs, events and athletics, and goals for the future.

RESOLUTION 2023-03: RESOLUTION FOR AUTHORIZED SIGNERS

Resolution 2023-03 is meant for proof to the bank that the TRPR Board has approved the signers on all accounts giving board members the ability to execute contracts. Fajardo motioned to approve Resolution 2023-03:

Resolution for authorized signers, Moles seconded the motion.

Motion Passed 5-0

PURCHASE REQUEST: JOHN DEERE MOWER FOR GOLF COURSE

Dudley asked for approval for the purchase of the John Deere Mower, \$95,152.76 for the Golf Course. Roberts made a motion to approve the purchase of John Deere mower for the golf course, Fajardo seconded.

Motion Passed 5-0

DISTRICT EXCLUSION REQUEST

Around 2007 a development south of Weld County Rd 44 in Berthoud was built. During that time, the Town of Berthoud came to the TRPR Board requesting we exclude a portion of the subdivision that is within TRPR district boundaries. Our board approved their proposal during that time. The subdivision has now expanded into a portion that we did not exclude in 2007. Their attorneys have now asked the TRPR Board to exclude the new subdivision in Berthoud from our District.

The TRPR Board discussed potential resources and Parks and Rec services to the homeowners in that subdivision and what the benefits would be while in our district. The Board was in agreement to keep the portion of the Berthoud subdivision that is within TRPR District boundaries.

RESOLUTION 2023-04: REIMBURSEMENT RESOLUTION

Reimbursement Resolution is the official intent to reimburse itself with the proceeds of a municipal financing for certain capital expenditures undertaken or to be undertaken by the local government; generally identifying the capital expenditures; and providing certain other matters in connection with.

If we commit to financing in the future, this will allow TRPR to spend it on things that we've already spent money on. Reimbursement resolution 750,000 will probably ask for closer to 600,000. Golf course repairs were around \$275,000. Insurance will pay \$50-55,000, Bob Ehrlich has agreed to pay \$100,000, he is paying that by waiving our lease for the last 4 months of the year. 60 days prior to this resolution we can reimburse ourselves, we need to spend any funds that we get preferably within 18 months and no longer than two years. The



Resolution will be dated Monday, July 24th, 2023. Jill made a motion to approve Resolution 2023-04: Reimbursement Resolution, and Roberts seconded.
Motion Passed 5-0

EXECUTIVE SESSION

No need for an executive session.

EXECUTIVE DIRECTOR UPDATE

Dudley updated the Board about repairs being made at the Mad Russian Golf Course. Dudley wanted to recognize our Maintenance staff and all the hard work they have put into the golf course over the past few months. The Mad Russian Event Center hosted an open house with close to 300 guests. Dudley notified the Board that the gymnasium floors at the Milliken Athletic Complex are currently swelling due to humidity outside. If we want to control the humidity in the gym we have to turn the AC off. Looking into the future a priority will be the HVAC system. TRPR maintenance crew is working on rerouting the irrigation system at the Milliken Water Works Pool. Beef n' Bean Day will be hosted at the Milliken Athletic Complex on Saturday, August 12th. TRPR is advertising for a new part-time position as an Accounting Technician. TRPR is currently exploring ideas for Senior programming.

ADJOURNMENT

President Smith adjourned the meeting at 8:00 P.M.

Minutes prepared by Kathlene Woltemath, Operations Coordinator