



THOMPSON RIVERS PARKS & RECREATION DISTRICT

2100 Country Club Parkway, Milliken

July 22nd, 2024

Board Meeting Minutes

- 1. Call to Order** – Vice President Michelle Moles called the meeting to order at 6:01pm.
- 2. Roll Call** – Trustees Tom Fajardo, Michelle Moles, Katy Roberts and Debbie Winner were present. Trustee Jill Smith was absent. Employees Michelle Little, Olivia Aguilar, Shae Lind and Clint Dudley were also present.
- 3. Pledge of Allegiance** – Moles led the pledge of allegiance.
- 4. Consent Agenda** – Fajardo motioned to accept the consent agenda seconded by Roberts. Motioned passed 4-0.
- 5. Public Comment:** No public comment
- 6. Employee Updates:** Michelle Little – Events Coordinator gave the board an update on past and upcoming community events.

Olivia Aguilar – Custodian Coordinator walked the board through what her day-to-day job entailed.
- 7. Trooper of the Month Awards:** Shae Lind – Human Resource Manager presented the Trooper of the Month awards to George Hupman (golf), Drew Wurtz (golf), and Michelle Little (events). The board thanked them for their hard work.
- 8.2023 Audit Discussion and Approval:** Clint Dudley – Executive Director, Jennifer Grim – Accountant reviewed audit presentation packet with the board. They both noted that the auditor had met with them and Moles to give the entire presentation the week prior. Fajardo moved to approve the audit as presented. Seconded by Moles. Motioned passed 4-0.

9. Resolution 2024-08: Adopting a Digital Accessibility Policy and Designating a Compliance Officer. Dudley stated that this resolution was required by a recent state law. The policy outline the steps the district will take to ensure our digital communications are ADA compliant. Roberts made a motion to pass the resolution. Seconded by Winner. Motioned passed 4-0.

10. Equipment Lease Agreement Approval: U.S. Bancorp Government Leasing. Dudley stated this lease was for three trucks and one mower for the golf course. The expense had been included in the current years budget. Fajardo motioned to approve the lease. Seconded by Moles. Motion passed 4-0.

11. Executive Session: Executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators related to the Finance Manager position. The board excused the executive session and noted that no decisions had been made. The board then instructed Dudley to negotiate salary and benefits with the successful candidate including health insurance.

12. Executive Director Update: Clint Dudley – Executive Director updated the board on district activities including athletics, recent community events and upcoming programs. He discussed the work he had done with the school on the Elwell agreement and the work he and Shae has done on the personnel policy update. He also talked about the facility tours he and staff had been on in preparation for a new Johnstown facility. Lastly Dudley discussed the cancelation of competitive baseball and softball offered by the district.

13. Adjournment – Moles adjourned the meeting at 7:33pm.